

Website Privacy Notice

Last Updated Date: May 18, 2026

Alkem Laboratories (“**Company**”, “**Alkem**”, “**we**”, “**us**”, or “**our**”) is committed to protecting the privacy and security of Personal Data in accordance with applicable data protection laws, including the Digital Personal Data Protection Act, 2023 (“**DPDPA**”). This Privacy Notice (“**Notice**”) applies to all products and/or services offered by Alkem to all individuals (“**Data Principal**”, “**you**”, “**your**”, or “**user**”).

This Privacy Notice explains how we and our authorized service providers collect and use information through our website (the “**Service**”) that we operate and control, from which you are accessing this notice.

This Notice describes how Alkem collects, receives, stores, uses, discloses, shares, and otherwise processes Personal Data of Data Principals in connection with its business operations.

1. **MINORS**

This website is not intended for use by individuals under the age of 18. We do not knowingly collect Personal Data from persons under 18 through this website without prior, verifiable consent from a parent or legal guardian.

2. **WHAT PERSONAL DATA WE COLLECT FROM YOU**

We will collect Personal Data about you from sources including information you voluntarily provide, data generated through your use of our website, and information obtained from third parties.

- **Information we collect directly from you** - We may collect Personal Data when you visit our website or register to use our services. This includes information provided by you through surveys, feedback forms. We may also collect geo-location data derived from IP addresses, as well as device-related information such as device identification numbers, device models, and other unique identifiers. In addition, Personal Data may be collected automatically using cookies and similar tracking technologies.
- **Information we collect through your browser** - Certain information is collected by most browsers, such as your computer/device type (Windows, Android or Mac), screen resolution, operating system name and version, and Internet browser type and version. We may collect similar information, such as your device type and identifier, if you access the Service through a mobile device. We use this information to ensure that the Service functions properly.
- **Information we collect through cookies** - Cookies are small data files stored on the device you use to access the Service. They enable us to gather information such as your browser type, duration of visits, pages accessed, and language preferences. This information is used to enhance security, improve website navigation, present content more efficiently, and tailor your experience on the Service. Cookies also help us recognize your device, allowing for a smoother and more convenient user experience. You may choose to disable cookies by adjusting your browser settings; however, doing so may limit certain functionalities of the Service or affect your ability to receive personalized content, advertisements, or offers relevant to your interests. For additional details on the cookies we use and their purposes, please refer to our Cookie Policy.

- **Information we collect through IP address** - Your IP address is a number that is automatically assigned to your computer by your Internet Service Provider. An IP address is identified and logged automatically in our server log files whenever a user visits the Service, along with the time of the visit and the pages visited. Collecting IP addresses is standard practice and is done automatically by many online services. We use IP addresses for purposes such as calculating Service usage levels, diagnosing server problems, and administering the Service. We may also derive your approximate location from your IP address.
- **Information we collect through Device information** - We may collect information about your mobile device, such as a unique device identifier, to understand how you use the Service.
- **Information you provide us voluntarily** - If you send us personal correspondence, such as emails or letters, or if other users or third parties send us correspondence about your activities on the Service, we may collect and store such data. We may collect additional data at other times, when you provide feedback(s), modify your content or email preferences, respond to surveys, or communicate with us. This data may include your name, e-mail id, mobile number, etc.
- **Information we collect from other sources** - We may collect or receive Personal Data about you from third-party sources and process such information in accordance with this Privacy Notice. These sources may include social media platforms where, if you choose to link or interact with our Service through your social media account, certain Personal Data may be shared with us, such as your name, email address, profile photograph, list of contacts, and any other information you permit us to access. Any Personal Data that you voluntarily make publicly available, including comments, messages, blogs, or other content shared on public forums or social media platforms such as Facebook or Instagram, will not be considered private or confidential.

3. PURPOSE & LAWFUL BASIS FOR PROCESSING YOUR PERSONAL DATA

We will collect personal data by lawful and fair means and, where appropriate, with the knowledge of the individual concerned. We only collect and process personal data about you where we have a lawful basis. Lawful basis on which we would process data from you includes:

Obtaining explicit consent from you,

- For the collection and processing of cookie-based Personal Data pursuant to consent provided by the Data Principal through a cookie consent or preference management mechanism.
- To respond to your requests or inquiries;
- To personalize your experience; and
- To perform website analytics and measure website performance.

Processing for legitimate uses where processing is necessary to provide you with our services, such as:

- To enforce our terms and conditions;
- To maintain the website, including for security purposes.
- To ensure compliance with our legal obligations and to also comply with our obligations towards public authorities;
- To enforce any legal right or claim;

4. DISCLOSURE AND SHARING OF PERSONAL DATA

As a part of its normal business operations, Alkem may disclose the Personal Data in the manner detailed below. Personal Data is shared with only those parties that provide an adequate level of data protection

by implementing appropriate technical and organizational security measures as prescribed by applicable law. We do not sell Personal Data to anyone.

- **Internal stakeholders** on a need-to-know basis
- **Group entities and affiliates** for business and operational purposes
- **Service providers and vendors** (e.g., IT, logistics, payment processors), subject to appropriate safeguards
- **Regulatory authorities, government bodies, or law enforcement agencies**, where required by law
- **Third parties in connection with business restructuring**, including mergers, acquisitions, or transfers

5. TRANSFER OF PERSONAL DATA OUTSIDE INDIA

Alkem operates globally and may transfer the Personal Data in territories outside India for the purposes described in this Notice and in accordance with applicable data protection laws in such territories. Such transfer of Personal Data may be to its affiliated or group companies or to third parties, primarily for business and operational purposes.

6. RETENTION OF PERSONAL DATA

Alkem will retain Personal Data for as long as reasonably considered necessary for achieving the purposes detailed in this Notice and as is permissible under applicable law. Alkem may further retain Personal Data for longer periods where required for legal, regulatory, or contractual purposes, or for the establishment, exercise, or defence of legal claims.

7. SECURITY PRACTICES AND PROCEDURES

Alkem has adopted reasonable security safeguards in compliance with applicable laws to secure Personal Data. Alkem also ensures that the third parties to whom Personal Data is transferred or disclosed will have at least the same level of security practices as that followed by Alkem.

8. YOUR RIGHTS IN CONNECTION WITH YOUR PERSONAL DATA

In relation to your Personal Data, as the Data Principal you have the following rights:

- **Right to access:** Data Principal can request access to their Personal Data held by Alkem.
- **Right to correction:** Data Principal has the right to correct any inaccurate or incomplete Personal Data. The Data Principal is responsible for informing Alkem if there are any changes or inaccuracies to their Personal Data.
- **Right to erasure:** Data Principals have the right to request the erasure of their Personal Data in certain circumstances. If you believe that we should discontinue the use of your Personal Data, you have the option to request the deletion of your Personal Data. Alkem shall delete the Personal Data unless retention is necessary for compliance with any law for the time being in force.
- **Right of grievance redressal:** Any grievance related to the processing or handling of the Personal Data shall be intimated to the Grievance Officer at dataprivacy@alkem.com.
- **Right to nominate:** Data Principals have the right to nominate another individual to exercise their rights in case of death or incapacity.
- **Right to withdraw consent:** Data Principals have a right to withdraw their consent for the activities they had consented for, although the right will have limited applicability as only in cases where consent-based processing does apply. The withdrawal of consent previously

granted for the processing of personal data does not affect the lawfulness of the processing until the withdrawal. However, opting out will result in cessation of the respective activity or services

For exercising any of the above rights, you can write to dataprivacy@alkem.com. You may be asked to furnish proof of your identity before you can exercise these rights. Alkem may not be able to process any requests made in the event you fail to establish your identity, or if we are unable to authenticate your identity.

If you believe that we have not adequately addressed your request or concerns, you have the right to file a complaint with the Data Protection Board. However, you are encouraged to contact Alkem first, as we welcome the opportunity to investigate and resolve any concerns.

We are committed to cooperating with the Data Protection Board in the resolution of any complaints and ensuring that all concerns are addressed in a timely and appropriate manner.

9. CHANGES TO THIS PRIVACY NOTICE

We may update this notice from time to time. We encourage you to review this Notice periodically so that you are aware of any changes. The updated Notice will take effect as soon as it has been uploaded.